

# SANT'ELIA – 30 NEW QUAY PROMENADE, DOCKLANDS

Apartment Key/Common Access Key Order Form

Owners Corporation PS438893N

## STEP 1 – Fill in your details.

SYSTEM NO: 5A105

Full Name: Mr/Mrs/Ms/Miss..... Apt No: .....

Delivery Address: .....

Phone Number: (BH) ..... Mobile: .....

**NOTE: If you are a Managing Agent, please provide proof of lease to this order form; if you are a tenant, please provide this to your Managing Agent first.**

SIGNATURE ..... DATE .....

## STEP 2 – How many Apartment Keys do you require? - \$19.95 per key plus postage fee\*

Key Code: S..... Quantity Required: .....

## STEP 3 – How many Common Access Keys do you require? - \$19.95 per key plus postage fee\*

Key Code: S..... Quantity Required: .....

**\*Note: please select one of the following postage methods**

Registered Post - \$12.50

Platinum Express Post - \$20.00

## STEP 4 – PAYMENT METHODS:

CHEQUE

CREDIT CARD

Name on Card: .....

Type: .....

Number: ..... Expiry Date: .....

**STEP 5 – Email this order form to [info@propis.com.au](mailto:info@propis.com.au) who will authorise the purchase of your apartment keys by signing below and post directly to Omega Security Solutions if paying by cheque.**

Authorised Signatory from PROPIS

Name ..... Signature .....

**STEP 6 – Once the authorized signatory from PROPIS signs your order from it will be emailed to Omega Security Solutions.**

**STEP 7 – Omega Security Solutions will supply and deliver your key(s) to you by Registered Post.**

Owners Corporation Manager

Mastering Keying Department

PROPIS (Property Investment Services Pty Ltd)

Omega Security Solutions

Level 5, 517 St Kilda Road, MELBOURNE VIC 3004

256 Hyde Street, YARRAVILLE VIC 3013

Ph: 9867 7677; E: [info@propis.com.au](mailto:info@propis.com.au)

Ph: 9689 3488; E: [keys@omegacorp.com.au](mailto:keys@omegacorp.com.au)